

# **F O R W A R D   P L A N**

## **FOR THE PERIOD : 1 DECEMBER 2015 TO 31 MARCH 2016**

### ***What is the Forward Plan?***

The Forward Plan is a list of the key decisions the Authority intends to take during a four month period. The Plan is updated monthly and is available to the public 14 days before the beginning of each month.

### ***What is a Key Decision?***

Key decisions are defined as any executive decision which is likely

- to result in expenditure or savings which are significant in the context of the budget for the service or function in question; or
- to be significant in terms of its effects on the communities living or working in two or more wards in the area.

### ***What does the Forward Plan tell me?***

The Plan gives information about:

- what key decisions are coming forward in the next four months;
- when those key decisions are likely to be made;
- who will make those decisions;
- what consultation will be given;
- who you can make representations to, and how;
- what documents will be considered; and
- who you can contact for further information.

### ***Who takes Key Decisions?***

Under the Authority's Constitution, Key Decisions are taken by the Council, the Executive Board (and its Sub-Committees/Sub-Boards) or individual officers acting under delegated powers.

Most Key Decisions are taken at public meetings of either the Council or the Executive Board. Council meets at 6.30 pm at the Town Hall, Runcorn and the Executive Board meets at 2.00 pm in the Municipal Building, Widnes.

### ***How to make representations and by when***

Names of contact officers are included in the Plan and can be reached via 0303 333 4300. If you are unsure, please ring Committee Services via the same number and staff there will be able to assist you.

**FORWARD PLAN OF KEY DECISIONS FOR THE PERIOD  
1 DECEMBER 2015 TO 31 MARCH 2016**

	<b>MATTER TO BE DECIDED</b>	<b>DECISION MAKER AND DATE</b>	
1	Capital Programme 2016/17	Council Executive Board	3 February 2016 10 December 2015
2	School Admission Arrangements 2017	Executive Board	11 February 2016
3	Revised Delivery and Allocations Local Plan Scoping Report (DALP+)	Executive Board	10 December 2015
4	Regeneration in Runcorn	Executive Board	10 December 2015
5	Budget Proposals 2016/17	Council	9 December 2015
6	Budget 2016/17	Council	2 March 2016
7	Impact of proposed reductions in voluntary sector funding for 2016/17	Executive Board	14 January 2016
8	Halton Infant Feeding Strategy 2016-19	Executive Board	14 January 2016
9	Specialist Community Substance Misuse Services Tender	Executive Board	10 December 2015

Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
--------------	-------------------------	---------------------------------------	------------------------------------	-----------------------------	------------------------------

### Children Young People and Families Portfolio

Capital Programme 2016/17	Executive Board 10 December 2015  Council 3 February 2016	To note the details of Capital Funding received for 2016/17.		Schools Capital Announcements - DfE 9/2/15 available from People and Economy Directorate, Rutland House, Runcorn	Martin West  <a href="mailto:martin.west@halton.gov.uk">martin.west@halton.gov.uk</a>
School Admission Arrangements 2017	Executive Board 11 February 2016	To approve the Council's School Admissions Policy for the September 2017 intake for all community and voluntary controlled schools for which the Local Authority is the admission authority, and to approve the Co-ordinated Admissions Schemes for all primary and secondary schools in the Borough.	Statutory consultation is undertaken between 2 November 2015 and 14 December 2015 via a comprehensive consultation document on the Council's website and is also issued via the Local Authority Circular with all primary and secondary schools, neighbouring local authorities and the		Martin West  <a href="mailto:martin.west@halton.gov.uk">martin.west@halton.gov.uk</a>

Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
			<p>four Diocesan authorities representing voluntary aided schools in Halton.</p> <p>Representations can only be made as part of the statutory consultation process which closes on 14 December 2015. Once the arrangements are determined, objections can only be made to the Office of the Schools Adjudicator within the prescribed timescale.</p>		

### Physical Environment Portfolio

Revised Delivery and Allocations Local Plan Scoping Report (DALP+)	Executive Board 10 December 2015	Approval to publish revised scope of the Delivery and Allocations Local Plan (DALP+) for a period of statutory		Halton Core Strategy (April 2013); National Planning Policy Framework; Town and Country	Administrator, Alasdair Cross <a href="mailto:alisdair.cross@halton.gov.uk">alisdair.cross@halton.gov.uk</a>
--	--	--	--	---	--

Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
		public consultation pursuant to Reg 18 of the Town and Country Planning (Local Planning) (England) Regulations 2012.		(Local Planning) (England) Regulations 2012; Mid-Mersey Strategic Housing Market Assessment (TBC); Oxford Economics Employment Forecasts - Halton Borough Halton Retail Study (TBC); available from Lead Officer	
Regeneration in Runcorn	Executive Board 10 December 2015	To approve development proposals at various sites in Runcorn.	Executive Board, Ward Councillors, Runcorn Town Team and key stakeholders.		Wesley Rourke <a href="mailto:wesley.rourke@halton.gov.uk">wesley.rourke@halton.gov.uk</a>

### Resources Portfolio

Budget Proposals 2016/17	Council 9 December 2015	To seek approval for a second set of revenue budget proposals for 2016/17.			Operational Director - Finance
Budget 2016/17	Council 2 March 2016	To seek approval for the Council's revenue budget, capital programme	The public, via Area Forum meetings and the Chamber of Commerce via the		Operational Director - Finance

Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
		and council tax for 2016/17.	Bulletin.		

### Economic Development

Impact of proposed reductions in voluntary sector funding for 2016/17	Executive Board 14 January 2016	To determine the level of reductions in the voluntary sector funding for the organisations presented in the report.	Consultation will be undertaken with all providers.  Representations should be submitted to Sue Wallace-Bonner, Director of Adult Social Services, by 7 January 2016.		Sue Wallace-Bonner  <a href="mailto:susan.wallace-bonner@halton.gov.uk">susan.wallace-bonner@halton.gov.uk</a>
---	------------------------------------	---	---	--	--

### Health and Wellbeing Portfolio

Halton Infant Feeding Strategy 2016-19	Executive Board 14 January 2016	To agree the Halton Infant Feeding Strategy 2016-19.	Focus groups with families, through existing groups via health visitors, children's centres groups, breastfeeding peer support groups and the Council's website.		Julia Rosser  <a href="mailto:julia.rosser@halton.gov.uk">julia.rosser@halton.gov.uk</a>
Specialist Community Substance Misuse Services Tender	Executive Board 10 December 2015	To award a contract for the provision of the Service.			Eileen O'Meara  <a href="mailto:Eileen.Omeara@halton.gov.uk">Eileen.Omeara@halton.gov.uk</a>

Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
--------------	-------------------------	---------------------------------------	------------------------------------	-----------------------------	------------------------------

**NOTE**

***The following Members comprise the Executive Board:***

Leader – Councillor Polhill

Resources Portfolio Holder – Councillor Wharton

Children, Young People and Families Portfolio Holder – Councillor Philbin

Health and Wellbeing Portfolio Holder – Councillor Wright

Community and Sport Portfolio Holder – Councillor Harris

Community Safety Portfolio Holder – Councillor D. Cargill

Environmental Services Portfolio Holder – Councillor Nelson

Economic Development Portfolio Holder – Councillor Jones

Physical Environment Portfolio Holder – Councillor R. Hignett

Transportation Portfolio Holder – Councillor T McInerney